

**LYME CENTRAL SCHOOL  
BOARD OF EDUCATION  
January 9, 2014**

**MEMBERS PRESENT**

Gary Nicholson, President  
Deanna Lothrop, Vice President  
Terry Countryman  
Brian Peters  
Scott Rickett  
Missy Holmes, Clerk

**MEMBERS EXCUSED**

Kathy Dyer  
Lynn Reichert

**ADMINISTRATORS PRESENT**

Karen Donahue, Superintendent  
Pat Gibbons, Director of Pupil Services  
Sandra Rooney, Business Official

**OTHERS PRESENT**

Dina Jareo    Jessica Whitmore

**CALL TO ORDER**

President Gary Nicholson called the meeting of the Lyme Central School Board of Education to order at 6:03 PM.

**BOARD PRESENTATION  
FORT DRUM COUNSELOR**

Jessice Whitmore, Fort Drum Military and Family Life Counselor, presented information about the program offered at Lyme Central School. (see attached brochure)

**BOARD INFORMATION  
STAFF DEVELOPMENT TRAINING**

The staff development training & conferences report for January 2014 was included for review.

**STUDENT ENROLLMENT**

The student enrollment was included for review.

**REPORTS  
TRANSPORTATION SUPERVISOR**

Dina Jareo reported. DOT inspected and passed one bus. The mechanic has worked on bus 51, including a brake job, wheel sensors, drums, and shoes. He is working at our garage in the afternoons. Dina will be getting bus quotes for the school year 2014-2015 budget proposal. She is looking at a 28 passenger bus in addition to full size buses.

**PRINCIPAL**

The Principal's report was included for review.

**DIRECTOR OF PUPIL SERVICES**

Director Gibbons reported. Mrs. Wearne-Navarra will be issuing a post assessment at the end of the first semester later this month. The holiday STEM night was December 18. Mrs. Gibbons, Mrs. Van Orden, and the Cornell Cooperative Extension

staff planned this event. Over 45 families participated. Special Ed annual review meetings will begin in early March. The English Regents will be held in January; English 11 & Algebra will be held in early June.

**SUPERINTENDENT**

Superintendent Donahue reported. New “P” handles were installed on the bleachers. We may have to replace the scoreboard. Looking for public opinion on an outdoor scoreboard.

She has been working with Mike Harris on the SED submission for the renovation project.

The MOA with Thousand Islands CSD for the bus mechanic services is finalized.

She will facilitate the upcoming Community Budget Conversations January 13 and 14.

**ACTION ITEMS  
MINUTES**

A motion was made by Terry Countryman, seconded by Deanna Lothrop, to approve minutes from the December 19, 2013 meeting.

Gary Nicholson	Yes	Terry Countryman	Yes
Deanna Lothrop	Yes	Brian Peters	Yes
Scott Rickett	Yes		

**MOTION CARRIED**

**FINANCIAL REPORTS**

A motion was made by Deanna Lothrop, seconded by Brian Peters, to approve the financial reports:

General Fund Warrant #13	\$173,692.15
General Fund Supplemental #12	\$114,061.36
School Lunch Warrant #8	\$6,862.87
Federal Fund Warrant #9	\$779.86
Capital Fund Warrant #6	\$13,859.82

Treasurer’s Report November 30, 2013

Gary Nicholson	Yes	Terry Countryman	Yes
Deanna Lothrop	Yes	Brian Peters	Yes
Scott Rickett	Yes		

**MOTION CARRIED**

**SCHOLARSHIP DONATIONS**

A motion was made by Terry Countryman, seconded by Scott Rickett, to accept the scholarship donations from Mary A. VanBrocklin (\$25), Dennis & Carol Lawlee (\$25), and Catherine M. Davis (\$30) for Victoria Kathryn Nicole Marchyotti.

Gary Nicholson	Yes	Terry Countryman	Yes
Deanna Lothrop	Yes	Brian Peters	Yes
Scott Rickett	Yes		

**MOTION CARRIED**

**JRC FRIENDSHIP PAYMENT**

A motion was made by Brian Peters, seconded by Deanna Lothrop, to accept the “friendship” payment from Jefferson

Hostels Inc. for \$60.02.

Gary Nicholson	Yes	Terry Countryman	Yes
Deanna Lothrop	Yes	Brian Peters	Yes
Scott Rickett	Yes		

**MOTION CARRIED**

**PROPERTY TAX REFUNDS**

A motion was made by Terry Countryman, seconded by Scott Rickett, to approve the property tax refund for Steven and Brandi Kenyon - \$289.46; and for Elizabeth Clarke - \$289.46.

Gary Nicholson	Yes	Terry Countryman	Yes
Deanna Lothrop	Yes	Brian Peters	Yes
Scott Rickett	Yes		

**MOTION CARRIED**

**EXECUTIVE SESSION**

A motion was made by Scott Rickett, seconded by Brian Peters, to appoint Deanna Lothrop as a pro tem clerk for the executive session.

Gary Nicholson	Yes	Terry Countryman	Yes
Deanna Lothrop	Yes	Brian Peters	Yes
Scott Rickett	Yes		

**MOTION CARRIED**

A motion was made by Scott Rickett, seconded by Brian Peters, to enter into executive session to discuss particular persons and personnel at 6:53 PM.

Gary Nicholson	Yes	Terry Countryman	Yes
Deanna Lothrop	Yes	Brian Peters	Yes
Scott Rickett	Yes		

**MOTION CARRIED**

A motion was made by Brian Peters, seconded by Scott Rickett, to adjourn executive session at 7:45 PM.

Gary Nicholson	Yes	Terry Countryman	Yes
Deanna Lothrop	Yes	Brian Peters	Yes
Scott Rickett	Yes		

**MOTION CARRIED**

**ACTION ITEMS**  
**PERSONNEL**  
**APPOINTMENT**

A motion was made by Terry Countryman, seconded by Brian Peters, to appoint Daniel Lawson as Varsity Club Advisor, stipend \$1,020.

Gary Nicholson	Yes	Terry Countryman	Yes
Deanna Lothrop	Yes	Brian Peters	Yes
Scott Rickett	Yes		

**MOTION CARRIED**

A motion was made by Terry Countryman, seconded by Brian Peters, to appoint Brenton Goodhart as Assistant Volunteer Boys' Modified Basketball Coach.

Gary Nicholson	Yes	Terry Countryman	Yes
Deanna Lothrop	Yes	Brian Peters	Yes
Scott Rickett	Yes		

**MOTION CARRIED**

A motion was made by Terry Countryman, seconded by Brian Peters, to appoint Richard Feistel as a Substitute Teacher.

Gary Nicholson	Yes	Terry Countryman	Yes
Deanna Lothrop	Yes	Brian Peters	Yes
Scott Rickett	Yes		

**MOTION CARRIED**

A motion was made by Terry Countryman, seconded by Brian Peters, to appoint Donna Brown as a Substitute Teacher's Aide and Substitute Cafeteria worker, \$8.50/hour, effective January 13, 2014.

Gary Nicholson	Yes	Terry Countryman	Yes
Deanna Lothrop	Yes	Brian Peters	Yes
Scott Rickett	Yes		

**MOTION CARRIED**

A motion was made by Deanna Lothrop, seconded by Terry Countryman, to appoint Matthew Denney as a Substitute Bus Driver, effective January 10, 2014.

Gary Nicholson	Yes	Terry Countryman	Yes
Deanna Lothrop	Yes	Brian Peters	Yes
Scott Rickett	Yes		

**MOTION CARRIED**

A motion was made by Scott Rickett, seconded by Brian Peters, to appoint Kim Mallette as a .5 FTE Bus Monitor, \$10.00/hour, effective January 2, 2014.

Gary Nicholson	Yes	Terry Countryman	Yes
Deanna Lothrop	Yes	Brian Peters	Yes
Scott Rickett	Yes		

**MOTION CARRIED**

A motion was made by Scott Rickett, seconded by Brian Peters, to appoint David Hogestyn as a Substitute Bus Monitor, \$10.00/hour and a Substitute Cafeteria worker, \$8.50/hour, effective January 10, 2014.

Gary Nicholson	Yes	Terry Countryman	Yes
Deanna Lothrop	Yes	Brian Peters	Yes
Scott Rickett	Yes		

**MOTION CARRIED**

**RESIGNATION**

A motion was made by Scott Rickett, seconded by Brian Peters, to accept with appreciation, the resignation of Shannon LaVancha, Dishwasher and Varsity Club Advisor, effective January 6, 2014.

Gary Nicholson Yes  
Deanna Lothrop Yes  
Scott Rickett Yes

Terry Countryman Yes  
Brian Peters Yes

**MOTION CARRIED**

## **ADJOURNMENT**

A motion was made by Brian Peters, seconded by Deanna Lothrop, to adjourn the meeting at 7:48 PM.

Gary Nicholson Yes  
Deanna Lothrop Yes  
Scott Rickett Yes

Terry Countryman Yes  
Brian Peters Yes

**MOTION CARRIED**

Respectfully submitted,

Missy Holmes  
Board of Education Clerk